

Appendix 6. Provision for the Financial Allowance of the Program for Leading Graduate Schools of Kyushu University

Provisions for the Financial Allowance of the Program for Leading Graduate Schools of Kyushu University

Implementation Date: December 1, 2012

(Purpose)

Article 1 – These regulations describe the necessary matters regarding the provision of the Financial Allowance to students selected (hereafter “Program Students”) for the degree program (hereafter “the Program”) defined in Article 3 of the Regulations for the Program for Leading Graduate Schools of Kyushu University (Kyushu University Regulation No. 34 of 2012, hereafter “the Regulation”) for the purposes of research and study activities, pursuant to Article 8, Paragraph 2 of the Regulation.

(Candidates for Financial Allowance)

Article 2 – Individuals selected to receive Financial Allowance shall satisfy all of the requirements listed herein.

- (1) Has been registered as a Program Student for one year without interruption.
- (2) Is not employed as a Japan Society for the Promotion of Science research fellow (DC).
- (3) Is not receiving a loan for studies from the Japan Student Services Organization.
- (4) Is not receiving Financial Aid from the Japanese government (Ministry of Education, Culture, Sports, Science and Technology) as a government-financed foreign student.
- (5) Is not receiving honors Financial Assistance from the Japan Student Services Organization or other Financial Aid from their country of origin as a foreign student.
- (6) Is not receiving other pay- or loan-type Financial Assistance. However, this provision shall not apply to those Financial Assistance, etc. for the purpose of tuition support which are recognized by Kyushu University (hereafter “the University”).
- (7) Is not provided compensation for employment while receiving the Financial Allowance (including for instances in which the individual is employed as a teaching assistant or research assistant at the University).

(Amount of financial allowance and payout period)

Article 3 – The amount of funds provided as an allowance shall be set by the dean established in Article 4 of the Regulation for each respective program. However, the monthly amount may not exceed 200,000 yen for any one Program Student.

2 – The Financial Allowance may be provided only in the standard coursework period during masters and doctoral coursework, as defined in Paragraph 1 and Paragraph 2 of Article 2 of the General Regulations of Graduate Schools of Kyushu University (Kyushu University Regulation No. 3 for 2004).

(Application to Receive Financial Allowance)

Article 4 – Program Students wishing to be provided with a Financial Allowance must submit the required documents to the program director on an annual basis by a pre-determined date.

(Selection of Students to Receive a Financial Allowance)

Article 5 – The selection of Program Students who will receive Financial Allowance payments shall be determined by the program director based on the selection method determined.

2 – The program director shall make public the names of those Program Students who are confirmed recipients of the Financial Allowance (hereafter “Student Recipient of Financial Allowance”) before the date of the commencement of Financial Allowance payments.

Appendix 6. Provision for the Financial Allowance of the Program for Leading Graduate Schools of Kyushu University (continued)

(Method of Financial Allowance Disbursement)

Article 6 – As a general rule, the Financial Allowance shall be disbursed by direct deposit into an account designated by the Student Recipient of the Financial Allowance on a determined disbursement day in an amount equivalent to the Financial Allowance payment minus income tax. The disbursement day shall be the 21st day of every month, or the immediately preceding business day in the event that the 21st day of the month falls on a Saturday or Sunday, or on a holiday designated by the Act on National Holidays.

2 – Irrespective of the provisions outlined in the preceding item, Financial Allowance payments may be disbursed on a day after disbursement day in the event that disbursement could not occur on that day due to reasons such as inability to verify realities related to the disbursement conditions by the disbursement day.

(Cessation of Disbursements)

Article 7 – The Financial Allowance shall be stopped or cancelled in the event that the Student Recipient of the Financial Allowance leaves the program under any of the following enumerated situations.

- (1) Instances in which the student is on leave or has withdrawn from the school, or has been expelled.
- (2) Instances in which the student is deceased.
- (3) Instances in which the student has been subject to disciplinary action.
- (4) Instances in which the committee responsible for the execution of planning and operations (hereafter “the Committee”) has determined that the student’s academic performance or conduct is not satisfactory.
- (5) Instances in which the student no longer satisfies the standards outlined in Items 2-7 of Article 2
- (6) Instances in which the student fails to meet the academic degree requirements due to the results of a Qualifying Examination of the program in which the student is registered.
- (7) Instances in which the student is no longer registered as a Program Student in a program

2 – If the Student Recipient of Financial Allowance so desires, he or she may stop financial disbursements through a designated process.

(Restoration of Financial Allowance)

Article 8 – In the event that a disbursement has already been deposited for the Financial Allowance that has been stopped or cancelled pursuant to the provisions in Paragraph 1 of the preceding Article (excluding Item 2), the program director shall request from the Student Recipient of the Financial Allowance the return of the said amount of Financial Allowance funds. When this occurs, the amount of Financial Allowance funds subject to the return request shall be calculated on a daily pro-rated basis in the event that the day on which the cause for stopping or canceling Financial Allowance funds occurred falls in the middle of the month.

2 – The Student Recipient of the Financial Allowance must return the funds in an expedient manner when he or she or has received a return request for the Financial Allowance funds pursuant to the provisions outlined in the preceding paragraph.

(Recommencement of Disbursements)

Article 9 – In the event that Financial Allowance disbursements have been stopped due to the provisions in Items 1, 4, or 5 of Article 7, Paragraph 1, or Paragraph 1 of said Article, student aid disbursements may be resumed through a designated process when the cause for stopping Financial Allowance ceases to exist. When this occurs, the amount of Financial Allowance disbursements shall be calculated on a daily pro-rated basis in the event that the day on which the cause for stopping Financial Allowance ceases to exist occurred falls in the middle of the month.

Appendix 6. Provision for the Financial Allowance of the Program for Leading Graduate Schools of Kyushu University (continued)

Article 10 – Irrespective of the provision outlined in Paragraph 2 of Article 3, in the event that the student is on leave from school for the specific reasons of foreign study or illness, and the student’s length of school registration exceeds the standard coursework period, Financial Allowance funds may be disbursed only for the period not exceeding one year from the day on which the standard coursework period is exceeded. When this occurs, the provisions outlined in Addendum 3 to the Regulations on Exemption, etc. from Payment of Kyushu University Tuition Fees (Kyushu University Regulation No. 158 for 2004) shall apply to the handling of said leave from school.

2 – For those Student Recipients of Financial Allowance for whom Item 6 of Article 7, Paragraph 1 applies, in the event that the program director recognizes, upon the deliberation of the Committee, the student’s ability to continue registration as a Program Student in the respective program, Financial Allowance funds may be disbursed only for a period not exceeding one year.

(Disbursement Cessation in Special Circumstances)

Article 11 – The program director may, upon the deliberation of the Committee, reduce the amount of Financial Allowance or stop disbursement of funds for such conditions as the budget, etc.

(Conditions)

Article 12 – The Student Recipient of Financial Allowance must be regularly aware that he or she is receiving economic assistance from public funds, and must give absolute attention to research and study activities.

(Receiving Competitive Funds)

Article 13 – In the particular event that the program director determines that executing research activities, etc. with the support of other competitive funds is indispensable for the Student Recipient of the Financial Allowance, that student may apply to receive said funds.

(Other Items)

Article 14 – The program director may, upon the deliberation of the Committee, and within the scope of the budget, disburse funds in addition to Financial Allowance for funds required by a Student Recipient of Financial Allowance (including expenses during his or her stay) in the event that said student is participating in long-term foreign studies, internships, and other such programs.

(Miscellaneous Provisions)

Article 15 – In addition to the provisions established in these regulations, the program director shall establish on a program-by-program basis those matters necessary for the disbursement of Financial Allowance.

Supplementary Provision(s)

These regulations shall be effective as of December 1, 2012.