

総合理工学府教員・学位申請予定者 各位

筑紫地区教務課教務係

令和5年3月の学位授与について

博士論文に関わる審査の流れや提出書類について、総合理工学府ホームページ(*)で公開しておりますのでご確認ください。各書類の提出期限は以下のとおりです。

(*) [TOP](#) > [在校生の皆様](#) > [博士学位論文](#) > [博士学位論文申請について](#)

1月12日(木) 「論文提出手続書類」の提出締切 (提出先: 教務係)

- 博士学位論文(課程)の提出について (1通)
(調査委員に本学以外の大学等に所属する教員等を加える場合はできるだけ早く教務係に申し出ること。)
- 学位論文審査願 (1通)
- 論文目録 (1通)
- 論文内容の要旨 (1通)
- 履歴書 (1通)
- 学位記表記文字について (1通)
- 博士論文のインターネット公表確認書 (1通)
- (学府様式) 博士論文のインターネット公開について (1通)
- 仮製本版の主論文 (1部)
- 仮製本版の参考論文 (1部) ※該当者のみ
- 論文内容の要旨の Word 及び PDF データ (各1通)

1月23日(月) 教授会で論文受理

教授会での論文受理以降に、論文公聴会、論文調査会、論文審査会を開催

2月16日(木) 「論文報告書類」の提出締切 (提出先: 教務係)

- 学位論文調査報告書 (1通)
- 学位論文審査報告書 (1通)
- 製本版の主論文 (1部)
- 製本版の参考論文 (1部) ※該当者のみ
- 主論文の全文の Word 及び PDF データ (各1通)
- 主論文の要約の Word 及び PDF データ (各1通) ※該当者のみ
- 承諾書 (またはこれに準ずるもの) ※該当者のみ

3月3日(金) 教授会で可否決定

3月20日(月) 学位記授与式

※12月の教授会に附議する場合は、教務係へお問い合わせください。

※在学期間短縮による学位授与は、論文受理前に、(旧)専攻主任会及び教授会承認が必要です。
在学期間短縮については、11/18までに教務係にお知らせいただき、12月の教務委員会・教授会で期間短縮の認定を申請してください。(12/27までに論文提出手続書類を提出)

To the faculty members of IGSES and the prospective graduates,

Student Affairs Section, Student Affairs Division in Chikushi Campus

Conferral of Degrees on March 2023

Please be informed that the procedures and the required documents for the doctoral are described on the IGSES website (*). The followings are the deadlines for the required documents.

(*) TOP > Doctoral Thesis Submission Guideline

January 12th (Thu) **Submission deadline for required documents for thesis submission**

(Submit to the Student Affairs Section)

- Submission of Doctoral Thesis (for students in the doctoral course)
(Please inform the Student Affairs Section as soon as possible if you wish to add a member of the thesis review from the outside of Kyushu University.)
- Request for Thesis Review (1 copy)
- List of Contents (1 copy)
- Thesis Summary (1 copy)
- Resume (1 copy)
- Information about Notation on Diplomas (1 copy)
- Statement of Depositing My Dissertation (1 copy)
- Declaration of Consent/Decline Online Publication of Doctoral Dissertation (1 copy)
- Temporary binding of main thesis (1 copy)
- Temporary binding of reference papers ※If applicable. (1 copy)
- Thesis Summary in Word file and PDF file (1 copy each)

January 23rd (Mon) **Acceptance of thesis by the faculty council**

Thesis oral defense, Thesis review committee, and Thesis Screening shall be held after the acceptance of the thesis by the faculty council.

February 16th (Thu) **Submission deadline for thesis report documents**

(Submit to the Student Affairs Section)

- Thesis Review Report (1 copy)
- Thesis Screening Report (1 copy)
- Bound Thesis (1 copy)
- Bound Reference Papers ※If applicable. (1 copy)
- Main Thesis in Word file and PDF file (1 copy)
- Abstract of Thesis in Word file and PDF file ※If applicable. (1 copy)
- Letter of Agreement (or the equivalent document) ※If applicable.

March 3rd (Fri) **Decision of thesis acceptance at the faculty council**

March 20th (Mon) **Conferral of Degree / Graduation Ceremony**

※If you wish to submit your thesis to the Faculty Council in December, please contact the Student Affairs Section.

※Those who are conferred the degree by shortening the enrollment period are required to obtain approval to shorten the enrollment period at the faculty council and the former department chair meeting before accepting the thesis at the faculty council.

Please inform the Student Affairs Section of the shortening of your enrollment period no later than November 18th and apply for the approval of the shortening of enrollment period at the faculty council and other necessary meetings in December. (You must submit your required documents for thesis submission by December 27th.)