|  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Application Form 2023  **Intellectual Exchange and Innovation Program**  **For self-financed students**  Interdisciplinary Graduate School of Engineering Sciences (IGSES)  Kyushu University | | | | | | | | | | | **For office use only**  Examinee number | |
| This is the application form for enrollment into the October 2023 Intellectual Exchange and Innovation (IEI) Program. All fields must be completed; failure to complete fields may delay the processing of your application.  **Please read the attached guidelines very carefully.**  This form must be typewritten. **Handwritten applications will not be accepted.** | | | | | | | | | | | | |
| **Section A: Your personal details** | | | | | | | | | | | | |
| Please enter your name exactly as it appears on your passport (*See* Note 1). | | | | | | | | | | | Paste a  passport-size  photograph of yourself taken within the past six  months. | |
| Family name: |  | | | | | Title: (Mr., Ms., Mrs., Miss, Dr.) | |  | | |
| First name: |  | | | | | Gender  Male   Female  | | | | |
| Middle name(s): |  | | | | |
| Date of birth month \_\_\_\_ day \_\_\_\_\_ year \_\_\_\_\_\_\_\_\_ | | | | | | | | | | | | |
| **Section B: Contact information** | | | | | | | | | | | | |
| This is the address we will use to send your offer letter; please inform us immediately if you change your address. | | | | | | | | | | | | |
| Home address: | | | | | | Correspondence address (if different): | | | | | | |
|  | | | | | |  | | | | | | |
| City: |  | | | | | City: | | |  | | | |
| Postal code: |  | | | | | Postal code: | | |  | | | |
| State or province: |  | | | | | State or province: | | |  | | | |
| Country: |  | | | | | Country: | | |  | | | |
| Telephone (home): | | Country  code: | |  | Area code: | |  | | | Number: | |  |
| Telephone (mobile): | | Country  code: | |  | Area code: | |  | | | Number: | |  |
| Email address: | | |  | | | | | | | | | |

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Section C: Nationality and citizenship** | | | | | | | | | | | | | | |
| Country of birth: | | |  | | | | | | | | | | | |
| Please include all countries of which you are or have been a citizen. If you have renounced your citizenship to a particular country, please specify the date of renouncement. Please do not specify an end date unless you are no longer a citizen of that country. If you are a citizen of multiple countries, please indicate which passport you will use to enter Japan by placing an asterisk (\*) next to this entry and listing it first. Please provide the passport number, nationality, and expiration date. | | | | | | | | | | | | | | |
| Nationality | | From (dd/mm/yyyy) | | | | | To (dd/mm/yyyy) | | | | Passport number and expiration date (dd/mm/yyyy) | | | |
|  | |  | | | | |  | | | |  | | | |
|  | |  | | | | |  | | | |  | | | |
|  | |  | | | | |  | | | |  | | | |
| **COUNTRY OF RESIDENCE.** Please provide residency information for the past three years. This includes the country in which you normally live, but not a country in which you are temporarily studying. Please do not specify an end date unless you no longer reside in that country. | | | | | | | | | | | | | | |
| Country | | | | | From (dd/mm/yyyy) | | | | | | | To (dd/mm/yyyy) | | |
|  | | | | |  | | | | | | |  | | |
|  | | | | |  | | | | | | |  | | |
|  | | | | |  | | | | | | |  | | |
| **Section D: Guarantor** | | | | | | | | | | | | | | |
| For the purposes of this application, a guarantor is defined as a person who knows you personally and can be contacted if any emergency should arise. Ideally, the guarantor should be a close family member who currently resides in the country in which you also currently live and who is able to communicate in Japanese or English. | | | | | | | | | | | | | | |
| Name: | |  | | | | | | | Relationship to applicant: | | | |  | |
| Contact address: | |  | | | | | | | | | | | | |
| Tel: |  | | | | | Email address: | | | (if available) | | | | | |
| **Section E: English language ability** | | | | | | | | | | | | | | |
| If you are a citizen of one or more of the following countries in which English is an official language, you are exempt from the language requirements of this application. Mark the box if applicable.    ** I am from a country listed below. 🡪 Go to Section F**  Antigua and Barbuda, Australia, Commonwealth of The Bahamas, Barbados, Belize, Canada, Dominican Republic, Grenada, Republic of Guyana, Ireland, Jamaica, New Zealand, Saint Christopher and Nevis, Saint Lucia, Saint Vincent and the Grenadines, Republic of Trinidad and Tobago, United Kingdom of Great Britain and Northern Ireland, United States of America | | | | | | | | | | | | | | |
| Select the appropriate English language qualification which you hold. With this form, please submit a score sheet as evidence of proficiency in English (See Note 2). | | | | | | | | ** TOEIC®   TOEFL® iBT  IELTS™**  ** Other** (please specify) **:** | | | | | | |
| Overall score: | | | |  | | | | | | Date of test: | | | |  |

|  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Section F: Details of current and previous education** | | | | | | | | | |
| Please list all schools, colleges, and universities you have attended.  In the “Remarks” column, please indicate your overall score such as GPA, qualification, or type of degree.  If you have not yet completed your master degree course, please state the expected month and year of graduation. | | | | | | | | | |
| School or institution  attended | | | Officially Required Number of Years of Schooling | | Enrollment date  (Month / Year) | | Graduation date  (Month / Year) | | Remarks |
|  | | |  | |  | |  | |  |
|  | | |  | |  | |  | |  |
|  | | |  | |  | |  | |  |
|  | | |  | |  | |  | |  |
|  | | |  | |  | |  | |  |
|  | | |  | |  | |  | |  |
|  | | |  | |  | |  | |  |
|  | | |  | |  | |  | |  |
| Total number of years in full time education | Years: | | | | | | | | |
| **Section G: Work experience** | | | | | | | | | |
| Please provide details of your past employment history (if any). | | | | | | | | | |
| Name of organization | | Period of work | | | | Position | | Responsibilities | |
|  | | From  mm/yyyy | | To  mm/yyyy | |  | |  | |
|  | | From  mm/yyyy | | To  mm/yyyy | |  | |  | |
|  | | From  mm/yyyy | | To  mm/yyyy | |  | |  | |

|  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Section H: Home institutions and degrees** | | | | | | | | | | | |
| In the rows for “Overall Score,” please indicate your overall score (e.g. GPA) and type of degree (e.g. Bachelor of Engineering, Master of Science). | | | | | | | | | | | |
| Undergraduate education | | | | | | | | | | | |
| Type of degree: | | |  | | | | | | Date awarded: | | mm/yyyy |
| Overall score: | | |  | | | | | | | | |
| Academic advisor  or supervisor: | | | Name: | | |  | | | | | |
| Title: | | |  | | | Position: |  | |
| Email address: | | | |  | | | | |
| Institution name: | | |  | | | | | | Country: |  | |
| Name of department  or faculty: | | |  | | | | | | | | |
| Graduate education | | | | | | | | | | | |
| Type of degree: | | |  | | | | | | Date awarded: | | mm/yyyy |
| Overall score: | | |  | | | | | | | | |
| Academic advisor  or supervisor: | | | Name: | | |  | | | | | |
| Title: | | |  | | | Position: |  | |
| Email address: | | | |  | | | | |
| Institution name: | | |  | | | | | | Country: |  | |
| Name of department  or faculty: | | |  | | | | | | | | |
| **Section I: Academic reference information** | | | | | | | | | | | |
| Please nominate ONE ACADEMIC reference.  In addition, include his/her corresponding report with the application documents you submit; this report must be formatted according to the ‘Referee Report’ available on the IGSES website. | | | | | | | | | | | |
| Reference | Title: |  | | | Name: | | |  | | | |
| Name of institution, faculty, and department: | | | | | | |  | | | |
| Contact address | | | Telephone: | | | |  | | | |
| Email address: | | | |  | | | |
| Postal address: | | | |  | | | |
| **Section J: Potential supervisors** | | | | | | | | | | | |
| Please list the IGSES professor who you would like to have supervise your doctoral study. You are required to contact him/her beforehand, and obtain an invitation letter. | | | | | | | | | | | |
| **Name:** | | | | | | | | | | | |

|  |
| --- |
| **Section K: List of publications** |
| List publications as per the following sub-sections: peer-reviewed journal articles, journals without peer reviews, international conferences, domestic conferences, and others.  List authors according to original order as they appeared on the scientific paper, complete title of the journal and article, first and last page of the article, and year of publication.  Do not list papers currently being written or papers submitted but not yet accepted. |
| Peer- reviewed journal articles  1)  2)  Journal articles without peer reviews  1)  2)  Proceedings from international conferences  1)  2)  Proceedings from domestic conferences  1)  2) |

|  |
| --- |
| **Section L: Check list** |
| Please carefully verify that you have fulfilled the following requirements prior to submission.   * The documents from #1 to #9 must be submitted via registered mail prior to the deadline. * Referee report from one academic (#8) must be individually enclosed in sealed envelope, the opening of which bear his/her handwritten signature, and the letter must be sent to the IGSES Student Affairs Division by registered mail. Alternately, scanned image of the referee report (#8) MUST be sent by the academic reference from his/her official business email address prior to the deadline. |
|  1. Completion of this application form (Form D-1,seven pages)   2. Research proposal   3. Abstract of your master thesis   4. Copy of your academic transcripts for both master and bachelor degrees   5. Copy of your English test/exam certificate   6. Copy of your passport (photograph and information page)  7. An invitation letter from an IGSES faculty member   8. Referee report by one academic reference (Form D-8)   9. Proof of payment of application fee(30,000JPY) |